



How to appeal a FEMA decision



FEMA

Legal Aid of Southeastern PA (LASP) is helping low-income survivors with legal issues from Hurricane Ida, such as FEMA applications and denials. Call **877-429-5994** Monday-Friday, 9 a.m.-1 p.m., or leave a message. lasp.org/hurricane-ida

Missing documents are the most common reason for FEMA denials!

If you disagree with the Federal Emergency Management Agency (FEMA)'s decision of the amount or type of assistance, you have the right to appeal.

- The appeal must be filed in writing. Explain why the decision may be incorrect.
- When submitting a letter, please include:
 - Your full name
 - Date and place of birth
 - Address of the damaged dwelling
 - FEMA disaster number (**4618-DR-PA** for Hurricane Ida in Pennsylvania)
 - Your FEMA registration number (**on each page**)
 - All supporting documents
 - If someone helps you write the appeal letter, you must include a signed statement that the person may act on your behalf. **Keep a copy** of the appeal for your records.

DEADLINE: You must file your appeal within 60 days of the date on the FEMA determination letter

- FEMA appeals must be postmarked or received by fax **within 60 days of the date on the FEMA determination letter.**

3 ways to submit your appeal to FEMA

- **Online:** DisasterAssistance.gov (Upload to your account)
- **By mail** to this address: FEMA – Individuals & Households Program National Processing Service Center, P.O. Box 10055 Hyattsville, MD 20782-7055
- **By fax:** 800-827-8112. Attention: FEMA – Individuals & Households Program
- **Questions?** Call FEMA Helpline at 800-621-3362 from 7 a.m.-11 p.m. TTY users: 800-462-7585.

